

Village of Holland
Ordinance No. 12-2025
Exhibit B

CHAPTER 113
Village Tree Commission

- 113.01 Commission established.
 - 113.02 Purposes and objectives.
 - 113.03 Membership and terms.
 - 113.04 Meetings and procedures.
-

113.01 COMMISSION ESTABLISHED.

There is hereby established a Tree Commission of the Village of Holland, County of Lucas, State of Ohio.

113.02 PURPOSES AND OBJECTIVES.

The Tree Commission shall serve in an advisory capacity to the Mayor and Council concerning all matters relative to tree care, preservation, pruning, planting, replanting, removal and disposition of trees and shrubs in public areas including parks and streets. The primary purposes and objectives of the Tree Commission shall include the following:

1. The Commission shall develop an Urban Forestry Management Plan, Village of Holland Tree Planting Specifications, and a Master Tree Planting Design. All such plans, specifications and designs shall be subject to the approval of Village Council.
2. The Commission, when requested by Village Council, shall consider, investigate, make findings, report and recommend upon any special matter or question regarding the street or park trees. All such findings, reports and recommendations shall be submitted to the Village Administrator for presentation to, and consideration by, Village Council.
3. To hold regular and special meetings at which the subject of trees insofar as it relates to the municipality may be discussed by the members of the Commission, officers, personnel, and Council committees of the municipality and all others interested in the tree program. All meetings of the Tree Commission shall be held after public notice published on the Village website and shall be open to the public.
4. To disseminate news and information regarding the selection, planting and maintenance of trees within the corporate limits, whether the same be on private or public property, subject to the prior approval of the Village Administrator.
5. To establish the recommended species and varieties of trees to be planted in the tree lawns and parks.
6. To establish and maintain, on an annual basis, an inventory of Village street trees.

113.03 MEMBERSHIP AND TERMS.

1. The Commission shall consist of five (5) members. Two (2) of said members shall be appointed by the Mayor and confirmed by a majority of the members of Council. All appointments

Village of Holland
Ordinance No. 12-2025
Exhibit B

shall be for a three (3) year term or for an unexpired term. The other three (3) members shall be the Mayor, the Village Administrator, and the member of Village Council who has been appointed to have responsibility for the Village parks.

2. The Village Administrator, who shall act as Chairperson of the Commission, shall preside over all meetings of the Commission and act as parliamentarian.

3. Appointments to the Commission shall be for three (3) year terms. Effective 2025, the term for one (1) of the members appointed to the Commission shall be for two (2) years and one (1) of the members appointed to the Commission shall be for three (3) years. If a vacancy occurs during the term of any member, a successor shall be appointed for the unexpired portion of said term.

4. The Commission members shall serve without compensation.

5. Any appointed Commission member who misses three (3) consecutive meetings or more than fifty percent (50%) of the regular meetings on an annual basis shall be removed from the Tree Commission.

113.04 MEETINGS AND PROCEDURES.

The Commission shall make its own rules and regulations, and the Chairman shall keep minutes of its proceedings which shall be filed with the Village Clerk-Treasurer. A simple majority of the members shall be a quorum for the transaction of business. All plans, findings, advice, reports, and recommendations of the Commission shall be in writing.