

Minutes of the Village of Holland Council Meeting
Held Tuesday, August 8, 2023

At 7:30 pm Mayor Lee Irons called the meeting to order. Councilmembers Scott Brown, Justin Hoen, Mike Bettinger, President Ryan Spangler, Roger Burditt, Nathan Gaubert, Clerk-Treasurer Lyn Krasula and Village Attorney Paul Skaff were all present. After a moment of silent prayer and the pledge of allegiance, Mr. Gaubert made a motion to approve the minutes from the 7/11/2023 Council Committee of the Whole and Council meetings as presented by the Clerk-Treasurer. Mr. Bettinger seconded the motion with roll call carrying six ayes.

Mr. Bettinger reviewed a quote from Pugh Heating to replace two overhead heaters in the maintenance building at a cost of \$6,948. Mr. Bettinger made a motion to approve the quote. Mr. Spangler seconded the motion with roll call carrying six ayes.

Mr. Brown reviewed the annual Lexipol contract renewal for the police department. Mr. Brown made a motion to approve the Lexipol renewal at a cost of \$6,495.12. Mr. Spangler seconded the motion with roll call carrying six ayes.

Mr. Brown reported an attempted hack on a police department email. Perry, our IT company, caught the attempt and avoided any intrusion. Perry is now recommending a multi-factor authentication process to make any hacking attempt more difficult and help protect the Village. The cost would be \$3,046 as a one-time set up fee plus \$175.20 per month added to our monthly IT contract. Mr. Brown made a motion to approve the addendum to our existing IT agreement as discussed. Mr. Gaubert seconded the motion with roll call carrying six ayes.

Mr. Tim Bock was present and reviewed a cost estimate for resurfacing and restriping the McCord Road roundabout. Mr. Bettinger asked if the quote could be revised to extend the road striping costs to the Kipling Drive intersection. Mr. Bock will advise of the additional costs. Mayor Irons stated the pandemic money the Village has remaining could almost entirely cover this project expense. Mr. Bock then advised council that due to irreconcilable differences, he will be resigning his position with Kleinfelder effective Friday, August 11, 2023. He wanted to advise us in person and thanked all of council for the 22-year working relationship. Mayor Irons asked who we will be working with now at Kleinfelder? Tim stated someone should be reaching out to the Village soon. Currently, McCord Road is the only active project with Kleinfelder. Lucas County will be providing construction oversight services for the project. Tim advised that he will be staying local and in the engineering business. Once he is settled in his new job, he hopes to bid on the engineering services beginning in 2024. Mayor Irons stated Tim has been a godsend to the Village and has always been there for us. He expressed his appreciation for all Tim has done for the Village over the years. Mr. Bock advised the Village will need to re-file for the Whisperwood OPWC grant this fall as our priority project. Spectrum Drive has been funded but Mr. Bock did not submit the engineering contract to the Village, knowing he was leaving Kleinfelder.

Mayor Irons advised that maintenance employee George Gibson informed him a year ago that he would be leaving in October, 2023 but has decided to leave effective 9/1/2023. Mr. Spangler stated that Brian Yunker, the maintenance supervisor, has advised him of the upcoming vacancy and Ryan has gone through and updated the job description and asked if there were any objections to filling this vacancy as a top priority? There were no objections. The position should be advertised in the paper and on our website. Brian and Julius will screen the applicants and present the top 3 to Wage & Hiring for review and recommendation to Council.

Mr. Spangler stated that the Village Administrator position was discussed at the 7/11/23 Council Committee of the Whole meeting and he has revised the job description to include items discussed at the meeting. Attorney Paul Skaff has reviewed the revised job description and has drafted an ordinance for tonight's meeting. Mayor Irons stated we will be advertising local first, hoping a local person understands who we are. The position will also be advertised with the Ohio Municipal League. A "head-hunter" could be expensive. Mayor Irons will collect resumes and pass them to Wage & Hiring for review, interviews and a recommendation. Final appointment will be by the Mayor with Council's confirmation. Mr. Bettinger asked if the administrator will also be over the police department? Mr. Gaubert replied yes, all departments will report to the Village administrator and coordinate between the Council and Mayor. Mayor Irons will check if we are able to post the opening on Indeed.

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Mr. Spangler made a motion to suspend regular rules of council to allow Ordinance 17 & 18-2023 to be read by title only. Mr. Brown seconded the motion with roll call carrying six ayes. First reading of Ordinance No. 17-2023 / AN ORDINANCE AUTHORIZING THE APPOINTMENT OF A QUALIFIED CANDIDATE FOR THE POSITION OF VILLAGE ADMINISTRATOR, APPROVING AN UPDATED POSITION DESCRIPTION FOR THE VILLAGE ADMINISTRATOR, AND DECLARING AN EMERGENCY, was read by title only. Mr. Spangler made a motion to suspend regular rules of council to dispense with the second and third reading as an emergency. Mr. Brown seconded the motion with roll call carrying six ayes. Mr. Spangler made a motion to approve Ordinance No. 17-2023 on the first and final reading as an emergency. Mr. Hoen seconded the motion with roll call carrying six ayes.

First reading of Ordinance No. 18-2023 / AN ORDINANCE PROVIDING FOR THE RE-ENACTMENT OF CERTAIN SECTIONS OF ORDINANCE NO. 12, 16 AND 17-2023, was read by title only. Mr. Spangler made a motion to suspend regular rules of council to dispense with the second and third readings. Mr. Gaubert seconded the motion with roll call carrying six ayes. Mr. Spangler made a motion to approve Ordinance No. 18-2023 on the first and final reading. Mr. Brown seconded the motion with roll call carrying six ayes.

Mayor Irons reported that the Centennial picnic at the park went very well. Mr. Spangler updated council on several ongoing zoning issues including the Angola Plaza fire damage which is currently awaiting on an asbestos review.

After review, Mr. Burditt made a motion to approve payment of bills totaling \$89,974.21 as distributed by the Clerk-Treasurer. Mr. Bettinger seconded the motion with roll call carrying six ayes.

Kleinfelder Inc	\$3,095.50	Ace Diversified	\$110.00	Leads Online	\$1,791.00
Jam Best One	1,051.88	Roth Automotive	765.97	AT&T Mobility	366.04
Bridget Ridley	400.00	Megan March	100.00	Michaela Hay	100.00
Toledo Edison	65.91	Toledo Edison	675.96	Toledo Edison	66.88
Toledo Edison	73.21	Toledo Edison	87.92	Toledo Edison	4.21
Toledo Edison	609.22	Toledo Edison	308.02	Toledo Edison	417.60
Underground Systems	98.00	Perry Protech	146.69	Buck And Knobby	1,485.18
Frames Pest Control	55.00	Frames Pest Control	55.00	T & J Excavating	650.00
Ohio Assn Of Chiefs	195.00	Leslie Ferman	1,600.00	Brian Yunker	70.85
Signature Bank	330.47	Signature Bank	149.35	Signature Bank	61.04
Signature Bank	18.18	Kester Mowing	475.00	Kester Mowing	475.00
Grafix Shoppe	638.13	Estech Systems	176.28	Treasurer Of State	8,220.50
Unify	99.00	Maureen Gale	100.00	McElheney Locksmiths	1,278.96
Jasmine Schley	400.00	Civica	2,295.00	Grainger	92.88
Fast Signs	185.88	Medical Mutual	28,070.21	Ohio BCI&I	1,804.50
Deanna Kwiatkowski	100.00	Yasmine Abdouni	100.00	Toledo Edison	2,818.88
Rep0ublic Services	7,381.33	Trugreen	357.37	Buckeye Broadband	450.25
Deloris Johnson	100.00	Christine Maddox	350.00	Melvin Grow	300.00
Kathy Judge	400.00	Marjorie Blakeman	100.00	Opers	6,090.82
Ohio Police & Fire	12,110.14				

There being no further business, at 8:10 pm Mr. Bettinger made a motion to adjourn the meeting. Mr. Brown seconded the motion. Motion carried six ayes.

Lyn Krasula, Clerk-Treasurer

Lee Irons, Mayor